Delivering the Yorkshire and Humber Care Record to GP Practices in Humber and North Yorkshire

Go-live Preparation Toolkit

February 2024

What, Why and When?

- The objective of the HCV Shared Care Record programme is to leverage the regions commitment to the YHCR programme to provide the **right information**, to the **right person**, at the **right time**.

- The **Yorkshire & Humber Care Record (YHCR) Interweave Portal** will become a fully integrated health and social care record for patients and citizens across the Yorkshire and Humber region to support care and will be made available to all GPs across Humber and North Yorkshire (HNY)

- This improves the health and wellbeing of our people by **safely and securely** connecting health and care organisations so that **real time data** is available to clinical and care staff involved in a person's care.

- The YHCR Interweave Portal will provide practices a single place to access patient information from different health & care providers.

YHCR Interweave Portal

Screenshot of the YHCR Interweave portal using test data

Please follow this link:

https://vimeo.com/877563029/a1fb8c967f?share=copy
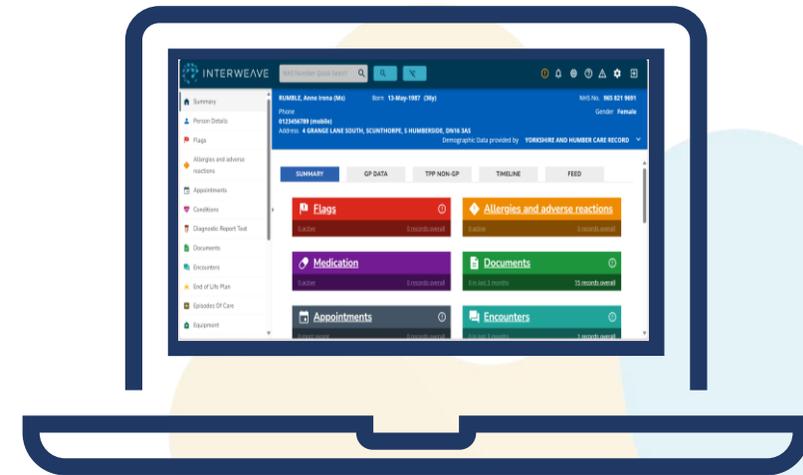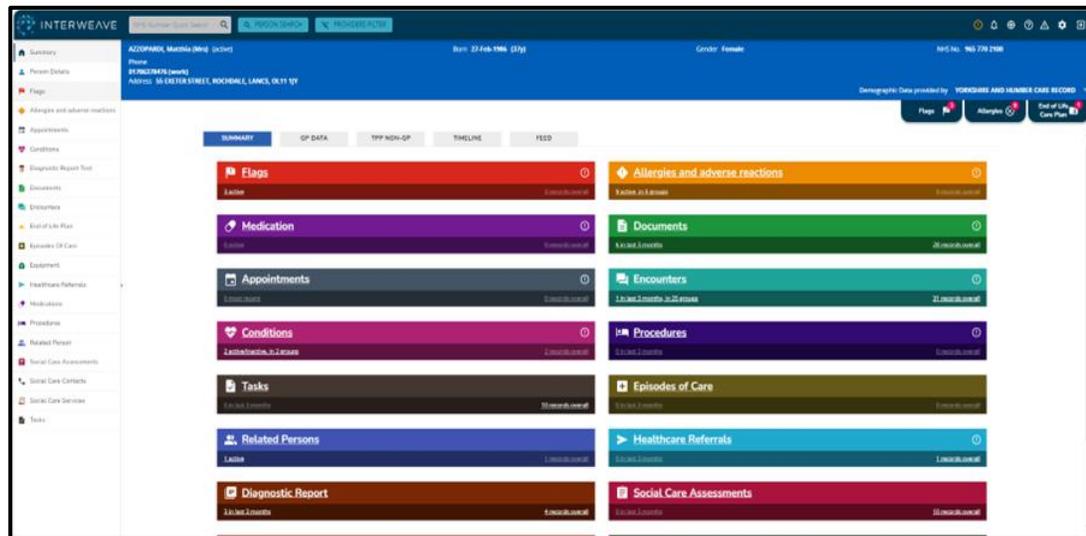
(5-minute video demo)

Go-Live Practice Checklist

- [ ] **Nominate** a Practice Lead

- [ ] **Review and sign** a new Information Sharing Agreement (ISA) and Data Processing Agreement (DPA)

- [ ] **Complete** New User Request Form

- [ ] **Inform** all appropriate practice staff about the portal

- [ ] **Adopt** Communication Toolkit

- [ ] **Participate** in Training and cascade training materials

- [ ] **Amend /update** Fair Processing / Privacy Notices on practice website

- [ ] **Display** promotional material and add information to practice website

- [ ] **Complete** configuration of contextual launch *(SystmOne Practices only)*

- [ ] **Inform** practice users of account set-up requirement e.g. self-registration or email verification

Portal User Account set-up requirement

SystmOne Sites

- The YHCR central team will notify the Practice SystmOne Administrator who was named on the completed **User Request Form** of the Contextual Launch configuration information (specific Key, IV number and URL). *Please note, approximate time required for initial set-up by SystmOne Administrator is between 3 and 5 mins.*

- Once the contextual launch has been configured by the SystmOne Administrator, users will be prompted to self-register. They will need to enter their username (NHSmail email address) and a new password, followed by their First Name and Last Name. *Please note, approximate time required for individual user set-up is 3 to 5 minutes.*

EMIS Sites

- All individuals who were included on the **User Request Form** will receive an email from **care.portal** once their account has been set-up by the YHCR Central Team.

Further Interactive Support Available to Your Practice - SystmOne

Attend Training Support Session to obtain support and guidance together with the opportunity to walk through configuration and setting up contextual launch for SystmOne.

YHCR SystmOne monthly Interweave Portal drop-in sessions:	
April 24th 12:00pm to 13:00pm	Join the meeting now
May 20th 12:00pm to 13:00pm	Join the meeting now
June 25th 12:00pm to 13:00pm	Join the meeting now

These drop-in sessions are *optional and not mandatory.*

Additional training support and 1:1 sessions can be arranged. Please request via contacting your Primary Care IT service provider (N3i / NECS) and quote **YHCR interweave Portal.**

Further Interactive Support Available to Your Practice - EMIS

Attend Training Support Session to obtain support and guidance together with the opportunity to walk through setting up launching the Portal URL from EMIS Organisation Notepad.

YHCR EMIS monthly Interweave Portal drop-in sessions:	
April 24th 11:00am to 12:00pm	Join the meeting now
May 20th 11:00am to 12:00pm	Join the meeting now
June 25th 11:00am to 12:00pm	Join the meeting now

These drop-in sessions are *optional and not mandatory.*

Additional training support and 1:1 sessions can be arranged. Please request via contacting your Primary Care IT service provider (N3i / NECS) and quote **YHCR interweave Portal.**

YHCR Documentation Portal

Obtain supporting documentation and materials from the YHCR Interweave Portal online repository:
https://yhcr.n3i.co.uk/

This repository will be kept up to date with any changes or new information as it becomes available.

Please share with your practice team as required.

When in the repository please select the most appropriate statement (as shown below) for your practice and you will be taken to the correct materials:

Choose the statement below that is most appropriate to your practice:

I work in a practice in the Humber region (NEL, NL, Hull, ERY) and we use SystmOne, and my GPIT support partner is N3i

I work in a practice in the Humber region (NEL, NL, Hull, ERY) and we use EMIS Web, and my GPIT support partner is N3i

I work in a practice in the North Yorkshire and Vale of York region (NY or VoY) and we use SystmOne, and my GPIT support partner is NECS

I work in a practice in the North Yorkshire and Vale of York region (NY or VoY) and we use EMIS Web, and my GPIT support partner is NECS

Key Contacts

Name	Role	Email
Generic YHCR inbox	Generic	hnyicb.yhcr@nhs.net
First line support will be managed by your Primary Care IT service provider (N3i / NECS)		